

# IT Consultant and Project Manager – Job Description

October 2017

Due to continued growth and expansion our organisation is currently looking for an experienced IT Consultant and Project Manager. The candidate will have experience of designing the following solutions:

- Logical/physical Data Network architectures
- Voice Systems and Unified Communications
- Wireless Networks
- Wide Area Networks
- Desktop Systems – laptops, desktops, printers etc.
- IT Comms spaces and IT related M&E and Architectural requirements – not essential
- Structured Cabling Systems – not essential
- Smart Buildings experience would be advantageous although not essential



Ideally the candidate will have worked on office fitout, refurbishment or relocation projects and have exposure to RIBA work stages. Experience on projects in the hospitality or residential sectors would also be useful.

This will be a technically varied role with the chance to be exposed to some of the most prestigious construction/fitout/refurbishment projects across a broad range of market sectors. There are also opportunities for international travel (though this is not mandatory).

The role will include the preparation and co-ordination of IT design documentation for the development of projects. It will also require project management skills both during design and implementation phases.

You will work within our IT and Audio Visual Consultancy Group and be based in our London office.

## **Key duties and responsibilities:**

### **Technical / Consulting:**

- Engage with Clients to establish clear IT Strategy and Briefs and technology requirements
- Provide input into technology strategy and briefing documentation
- Design & specify IT Technical Solutions as above
- Coordinate & Manage the competitive procurement process
- Project Manage appointed contractors through project delivery including site inspections, final commissioning & acceptance and client handover
- Oversee contractor off site and on site testing works

### Anticipated Person Profile:

- Minimum of 5 years' experience, both technical and project management, demonstrating the ability to provide high quality consultancy to clients.
- Proven track record of designing and specifying Wired and Wireless Data Networks, Voice Systems and UC
- Some previous experience in consultancy with exposure to projects in the built environment is desirable. Otherwise work with a user, manufacturer, communications provider or systems house may be acceptable.
- A team player who can work effectively with personnel at all levels
- Creative and persuasive personality, a self-starter, able to be both forceful and tactful
- Business oriented with the ability to address complex IT issues
- Clear and fluent communicator, both in written and spoken delivery.
- Graduate or graduate calibre, with a qualification in telecommunications, computing or electronics.
- Education: Degree level educated or relevant industry experience ideally with appropriate technology qualification



If you are interested, please email your CV to [peter.davis@blend.co.uk](mailto:peter.davis@blend.co.uk) and [camila.villamizar@blend.co.uk](mailto:camila.villamizar@blend.co.uk)